

HELP US ALLOCATE OUR SPONSORSHIP FUNDS - BECOME A VOLUNTEER ALLOCATIONS PANEL MEMBER

Do you want to make a difference in the community? Have an impact on local organisations and clubs? Then look no further!

Port of Portland is offering a unique opportunity for community members from all walks of life to help assess our community sponsorship applications by volunteering for the Allocations Panel.

A volunteer Allocations Panel ensures that funds from the Port of Portland Community Sponsorship Program make a positive contribution to the region in which we operate. We aim to assist local projects/events that reflect our values and positively contribute to our local community.

We are seeking 1 - 2 volunteers that are representatives of our community. This means we are looking for diverse participants, from young people, to seniors, to businesspeople, to educators, to community service providers, to stay at home mums or to engaged community volunteers.

While no experience is needed, it should be noted that the process does require volunteers to read applications and uphold a level of confidentiality within the process. Volunteers will also be asked to indicate any relationship they have with community service organisations to avoid a conflict of interest with any applicants.

Time Commitment

There is a small-time commitment from you. You will receive a copy of our sponsorship applications. You will be required to review the information and materials - (this should take you 2-3 hours) and will allow you to prepare any questions you have for discussion at the Allocations Panel Review Meeting.

Three members make up our Allocations Panel and we will meet on **Thursday 23 June 2022** from 10.00am - 1.00pm, in person at the Port of Portland administration office located at 23-25 Kunara Crescent in Portland. Alternatively, this meeting may be held via a video-conferencing platform, should the need arise. You will be guided by Teresa Paris, Financial Controller from Port of Portland. Morning tea and lunch will be catered.

Please complete the attached application and return it to Janine Marra at jmarra@portofportland.com.au at your earliest convenience. If you require further information, contact Janine on 0409 853 458.

Port of Portland is proud of its Safety & Environment Management System which includes the following certifications:

- ISO 45001 – Occupational Health & Safety Management Systems
- ISO 14001 – Environmental Management System



VOLUNTEER ALLOCATIONS PANEL APPLICATION

Name:	
Postal Address:	
Employer:	
Position/Title:	
Telephone:	
E-mail:	

Are you comfortable using Microsoft Teams? [tick answer] YES NO

If no, is there another program you prefer? _____

Are you comfortable using dropbox? [tick answer] Yes: NO

The reason you are interested in serving on the Volunteer Allocations Panel:

Please submit completed form by 5.00pm Friday 3 June 2022 to:
 Janine Marra jmarra@portofportland.com.au

You MUST be available on Thursday 23 June 2022 from 10:00am – 1:00pm in person at the Port of Portland Administration office, 23-25 Kunara Crescent, Portland or via a suitable video-conferencing platform as agreed.